

# The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Resources – Councillor Barnes-Andrews
- Cabinet Member for Change – Councillor Jeffery
- Cabinet Member for Children's Services – Councillor Bogle
- Cabinet Member for Communities – Councillor Kaur
- Cabinet Member for Economic Development and Leisure Services – Councillor Tucker
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**



This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked \* on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

<b>Report</b>	<b>Decision Expected</b>	<b>Portfolio</b>
Bitterne Church of England Infant & Junior School Merger Proposal	19 November 2013	Children's Services Portfolio
Corporate Parenting Committee Review	19 November 2013	Children's Services Portfolio
Refurbishment of 315 Coxford Road	19 November 2013	People Directorate
Food and Office Equipment Recycling Project	19 November 2013	Economic Development and Leisure Portfolio
Arts and Heritage Collections Policy	17 December 2013	Economic Development and Leisure Portfolio
City Centre Residents Parking Permit Scheme	17 December 2013	Officer Key Decision
The Avenue Conservation Area Appraisal and Management Plan	19 November 2013	Environment and Transport Portfolio
Cranbury Place Conservation Area Appraisal and Management Plan	19 November 2013	Environment and Transport Portfolio
Concessionary Fares Scheme 2014	19 November 2013	Environment and Transport Portfolio
Canton Street Article 4 Direction	19 November 2013	Environment and Transport Portfolio
Waste Management Education and Enforcement Strategy	17 December 2013	Environment and Transport Portfolio
Domiciliary Care Re-Commissioning	17 December 2013	Health and Adult Social Care Portfolio
Housing Provision for People with Learning Disabilities and Complex Needs	17 December 2013	Health and Adult Social Care Portfolio
*Townhill Park Regeneration- scheme approval for phases 2 & 3, and update on phase 1.	19 November 2013	Housing and Sustainability Portfolio
Housing Revenue Account (HRA) Capital Programme Project Approval 2013/14 and 2014/15	17 December 2013	Housing and Sustainability Portfolio
Court Leet Presentments 2013	19 November 2013	Leader's Portfolio
Betting Shops, Pay Day Loan Premises and Fast Food Outlets	17 December 2013	Leader's Portfolio
Proposals to designate Bassett Neighbourhood Area and Bassett Neighbourhood Forum	17 December 2013	Leader's Portfolio
General Fund Revenue Budget 2014/15 to 2016/17	19 November 2013	Resources Portfolio
*Strategic Services Partnership (SSP) Contract - Proposed Contract Extension	20 November 2013	Resources Portfolio

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Ethical Procurement Policy	17 December 2013	Corporate Services Directorate
Changes to existing Revenue and Capital Budgets	17 December 2013	Resources Portfolio

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# **CHANGE PORTFOLIO**

**THERE ARE NO ITEMS FOR THIS  
PORTFOLIO ON THIS OCCASION**

# **CHILDREN'S SERVICES PORTFOLIO**



Title	Bitterne Church of England Infant & Junior School Merger Proposal
Details	To consider the report of the Cabinet Member for Children's Services seeking approval to merge Bitterne Church of England Infant and Junior Schools from 1 September 2014.
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	All Southampton schools, local councillors, local MP's, neighbouring Local Authorities, SCC staff, Roman Catholic and Church of England Dioceses.
Consultation Method	Consultation meetings held at schools. Email to key stakeholders, notice published in local paper and at both schools.
Head of Service	Director, People
Author	Graham Talbot Interim Head of Education Graham.Talbot@southampton.gov.uk Tel: 023 8083 2771
Background Material Available	Bitterne Church of England Infant & Junior School Merger Proposal
Public Comments may be sent to	James Howells, Floor Four One Guildhall Square, Southampton, SO14 7LY infrastructureandcapital.projects@southampton.gov.uk 023 8091 7501

Title	Corporate Parenting Committee Review
Details	To consider the report of the Cabinet Member for Children's Services detailing a review of the current Corporate Parenting Committee and seeking approval to the proposed amended terms of reference. It is necessary to strengthen the governance arrangements of the Corporate Parenting Committee to ensure that Southampton is in the strongest position to deliver its responsibilities as a corporate parent particularly in light of the latest Ofsted inspection which graded service provision for Looked after Children as inadequate.
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	Corporate Parenting Committee
Consultation Method	Meeting and circulation of report and proposed terms of reference
Head of Service	Director, People
Author	Alison Elliott  alison.elliott@southampton.gov.uk Tel: 023 8083 2548
Background Material Available	CORPORATE PARENTING COMMITTEE REVIEW
Public Comments may be sent to	Claire Heather Email:claire.heather@southampton.gov.uk

Title	Refurbishment of 315 Coxford Road
Details	To consider the report of Cabinet Member for Children Services seeking approval to refurbish 315 Coxford Road for the Integrated Family Assessment and Intervention Service.  This report will be going to Council for approval on 20 <sup>th</sup> November 2013.
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	City Council Legal, finance, property
Consultation Method	Report meeting
Head of Service	Director, People
Author	Theresa Leavy  theresa.leavy@southampton.gov.uk
Background Material Available	Refurbishment of 315 Coxford Road
Public Comments may be sent to	vanessa.mccabe@southampton.gov.uk 023 8083 3996



# **COMMUNITIES PORTFOLIO**

**THERE ARE NO ITEMS FOR THIS  
PORTFOLIO ON THIS OCCASION**

# **ECONOMIC DEVELOPMENT AND LEISURE SERVICES PORTFOLIO**



Title	Food and Office Equipment Recycling Project
Details	To consider the report of the Cabinet Member for Economic Development and Leisure seeking approval to deliver, in accordance with Financial Procedure Rules, a project of £670,300, of which £335,150 is grant aid.
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	<b>6 November 2013</b>
Main Consultees	Legal, Finance and Democratic Services
Consultation Method	Meetings and email
Head of Service	Head of Communities, Change and Partnership
Author	John Connelly Renewal Manager John.Connelly@southampton.gov.uk Tel: 023 8083 4402
Background Material Available	Food and Office Equipment Recycling Project
Public Comments may be sent to	John Connelly

Title	Arts and Heritage Collections Policy
Details	To consider the report of Cabinet Member Economic Development and Leisure seeking approval for an update to the current policy which expires in 2013.
Decision Maker	Cabinet
Decision Expected	17 December 2013
Date Added to the Plan	<b>6 November 2013</b>
Main Consultees	Chipperfield Advisory Committee Arts Council England
Consultation Method	Circulating to Chipperfield Advisory Committee.
Head of Service	Interim Director, Environment and Economy
Author	Mike Harris Head of Leisure & Culture mike.d.harris@southampton.gov.uk Tel: 023 8083 2882
Background Material Available	Collections Policy
Public Comments may be sent to	Lisa Shepherd lisa.shepherd@southampton.gov.uk

**ENVIRONMENT AND ECONOMY  
DIRECTORATE**



Title	City Centre Residents Parking Permit Scheme
Details	To consider the report of Head of Transport, Highways and Parking detailing the proposed City Centre Residents Parking Permit Scheme.
Decision Maker	Interim Director, Environment and Economy
Decision Expected	17 December 2013
Date Added to the Plan	<b>6 November 2013</b>
Main Consultees	Statutory Notices
Consultation Method	transport.policy@southampton.gov.uk 023 8083 2725
Head of Service	Head of Transport, Highways and Parking
Author	Frank Baxter  frank.baxter@southampton.gov.uk
Background Material Available	City Centre Residents Parking Permit Scheme
Public Comments may be sent to	Richard Alderson, Transport Policy Officer, Email richard.alderson@southampton.gov.uk



# **ENVIRONMENT AND TRANSPORT PORTFOLIO**



Title	The Avenue Conservation Area Appraisal and Management Plan
Details	<p>To consider the report of the Cabinet Member for Environment and Transport seeking to:</p> <ul style="list-style-type: none"> <li>• Adopt the Conservation Area Appraisal and Management Plan in order that the policies contained within the Management Plan will guide future development proposals in the Conservation Area;</li> <li>• Approve the proposal to develop an Article 4 Direction for Cavendish Grove to remove Permitted Development (PD) rights for works to the roofs and front elevations, and to authorise officers to prepare a draft Article 4 Direction and consult with residents;</li> <li>• Approve the boundary of the Conservation Area to include Cavendish Hall; and</li> <li>• Approve the boundary of the Conservation Area to exclude 3-6 Clifford Dibben Mews</li> </ul>
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	Local residents, ward councillors, officers
Consultation Method	Public meetings and emails
Head of Service	Head of Planning Sustainability and Transport
Author	<p>Kevin White  Historic Buildings Team Leader  kevin.white@southampton.gov.uk  Tel: 023 8083 3192</p>
Background Material Available	The Avenue Conservation Area Appraisal and Management Plan
Public Comments may be sent to	<p>Kevin White  Kevin.white@southampton.gov.uk  Tel 023 8083 3192</p>

Title	Cranbury Place Conservation Area Appraisal and Management Plan
Details	<p>To consider the report of the Cabinet Member for Environment and Transport to:</p> <ul style="list-style-type: none"> <li>• Adopt the Conservation Area Appraisal and Management Plan in order that the policies contained within the Management Plan will guide future development proposals in the Conservation Area;</li> <li>• Approve the proposal to develop an Article 4 Direction for Rockstone Lane to remove Permitted Development (PD) rights for works to the roofs and front elevations, and to authorise officers to prepare a draft Article 4 Direction and consult with residents;</li> <li>• Approve the boundary of the Conservation Area to include Rockstone Lane and properties in Lyon Street</li> </ul>
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	Local residents, ward councillors, officers
Consultation Method	Public meetings and emails
Head of Service	Head of Planning Sustainability and Transport
Author	<p>Kevin White  Historic Buildings Team Leader  kevin.white@southampton.gov.uk  Tel: 023 8083 3192</p>
Background Material Available	Cranbury Place Conservation Area Appraisal and Management Plan
Public Comments may be sent to	<p>Kevin White  kevin.white@southampton.gov.uk  Tel 023 8083 3192</p>

Title	Concessionary Fares Scheme 2014
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval to the Council's concessionary travel scheme 2014 in line English National Concession
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	bus companies, cabinet member and key officers
Consultation Method	email, letter, meetings, briefing
Head of Service	Head of Planning Sustainability and Transport
Author	Paul Nichols Head of Planning Transport and Sustainability paul.nichols@southampton.gov.uk Tel: 023 8083 2553
Background Material Available	CONCESSIONARY FARES SCHEME 2014
Public Comments may be sent to	Simon Bell, Public Transport and Operations Manager

Title	Canton Street Article 4 Direction
Details	To consider the report of the Cabinet Member for Environment and Transport seeking to approve the proposal to serve an Article 4 Direction for Cavendish Grove and to remove Permitted Development (PD) rights for works to the roofs and front elevations
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	Local residents, ward councillors, officers
Consultation Method	Public meetings and emails
Head of Service	Head of Planning Sustainability and Transport
Author	Kevin White Historic Buildings Team Leader kevin.white@southampton.gov.uk Tel: 023 8083 3192
Background Material Available	Canton Street Article 4 Direction
Public Comments may be sent to	Kevin White kevin.white@southampton.gov.uk Tel 023 8083 3192

Title Waste Management Education and Enforcement Strategy

Details To consider the report of the Cabinet Member for Environment and Transport seeking approval of the Waste Management Education and Enforcement Strategy. This strategy will cover all aspects of waste management including litter, fly tipping, graffiti and household waste and recycling. The strategy also includes details of the new glass recycling service, clarifies the council's policy in relation to all aspects of waste management and includes an education and enforcement framework. The aim of the framework is to provide balanced education and enforcement where justified and to enable the council to undertake prioritised activity in high risk areas to ensure public health and public amenity. The strategy aims to promote and encourage responsible waste management, to encourage recycling and re-use, to reduce the amount of waste going to landfill and to reduce the costs associated with waste collection and disposal.

Decision Maker Cabinet

Decision Expected 17 December 2013

Date Added to the Plan **6 November 2013**

Main Consultees Democratic, legal, finance and property services. Staff and unions. Cabinet Member, Councillors. Customer engagement group. General public.

Consultation Method Customer engagement group meeting, emails to officers and Cllrs, meetings and emails to staff and online consultation for members of the public.

Head of Service Jon Dyer-Slade  
Head of City Services

Author Helen Seward  
Service Investment and Major Projects Manager  
helen.seward@southampton.gov.uk  
Tel: 023 8083 2884

Background Material  
Available

Draft Waste Management Education and Enforcement  
Strategy  
Waste Management Education and Enforcement  
Strategy

Public Comments may be  
sent to

[helen.saward@southampton.gov.uk](mailto:helen.saward@southampton.gov.uk)

**HEALTH AND ADULT SOCIAL CARE  
PORTFOLIO**



Title

## Domiciliary Care Re-Commissioning

Details

To consider the report of the Cabinet Member for Health and Adult Social Care, seeking approval for Southampton City Council and the Southampton City Clinical Commissioning Group to work together to recommission the Adult Domiciliary Care framework across the City in 2014.

The domiciliary care market within Southampton currently provides care for approximately 1,810 people in any given week. It accounts for a £18.07 million spend and there are currently up to 75 providers working in the city and delivering care packages.

Due to its size and importance in terms of meeting service user needs and enabling the city to meet its strategic requirements, it is essential that domiciliary care provision achieves high standards of delivery, quality and value for money.

Recommissioning these services supports three main outcomes:

- To improve quality within domiciliary care services
- To ensure the best value available within the market
- To ensure services are able to respond to changing needs and demands.

SCC wish to commission external provision to deliver additional activity that is required due to increasing needs within the city.

The increasing demographic changes and the emphasis on recovery and prevention within the city's transformational change programme, requires the option to potentially award reablement services to external providers, should it be identified that meeting demand and improving outcomes will be more effectively achieved through this arrangement.

Decision Maker

Cabinet

Decision Expected

17 December 2013

Date Added to the Plan

**6 November 2013**

Main Consultees	Staff, service users, family/carers, commissioners and Cabinet Member for Health and Social Care.
Consultation Method	Meetings including provider forums, service user forums/drop in sessions, staff briefings, newsletters (including easy read versions), letters, e-mails, an internet microsite and access to advocacy services. A full communications plan has been developed.
Head of Service	Joint Associate Director CCG
Author	Kate Dench Joint Commissioning Manager for Learning Disability kate.dench@southampton.gov.uk Tel: 023 8083 4787
Background Material Available	Domiciliary Care Re-Commissioning
Public Comments may be sent to	Kate Dench, Learning Disabilities Joint Commissioning Manager kate.dench@southampton.gov.uk, 02380 83 4787

Title

Housing Provision for People with Learning Disabilities and Complex Needs

Details

To consider the report of the Cabinet Member for Health and Adult Social Care, seeking approval for Southampton City Council and the Southampton City Clinical Commissioning Group to put in place a business case for Housing Provision for People with Learning Disabilities and Complex Needs, which is driven by the need to have local, person centred services delivered in the right place and at the right time.

The business case has four main aims:

- Provision of locally based housing to support personalised approaches of care
- Improvement in quality of life for those with complex needs (e.g. by reducing challenging behaviours and crisis/breakdowns)
- Improved support for informal carers, ensuring that individuals maintain natural networks around them and informal carers well being is supported
- Reduced dependency on health and social care services by provision of effective and efficient local services

The contact we are making with the market will seek the option to develop an approved list of housing providers, which could further develop accommodation for social care groups.

Decision Maker

Cabinet

Decision Expected

17 December 2013

Date Added to the Plan

**6 November 2013**

Main Consultees

Staff, service users, family/carers, commissioners, Registered Social Landlords and the Cabinet Member for Health and Social Care.

Consultation Method

Service user feedback, e-mails and support from advocacy services. A full communications plan has been developed.

Head of Service

Joint Associate Director CCG

Author	Adrian Littlemore, Senior Commissioning Manager,
Background Material Available	Housing Provision for People with Learning Disabilities and Complex Needs
Public Comments may be sent to	Adrian Littlemore, Senior Commissioning Manager, adrian.littlemore@southamptoncityccg.nhs.uk, 02380 296022

# **HOUSING AND SUSTAINABILITY PORTFOLIO**



Title	*Townhill Park Regeneration- scheme approval for phases 2 & 3, and update on phase 1.
Details	To consider the report of the Cabinet Member for Housing and Sustainability seeking approval to progress delivery of phases 2 and 3 of Townhill Park regeneration, and to update on phase 1 approved scheme.
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	4 September 2013
Main Consultees	SCC tenants and residents of Townhill Park and residents of the adjacent local area, Ward Councillors and Cabinet Members, and key officers in SCC,
Consultation Method	Public meetings, letters to residents, telephone calls, briefing meetings, e-mails, web site, project team meetings.
Head of Service	Head of City Development, Economy and Housing Renewal
Author	Sue Jones Manager Estate Regeneration Project sue.jones@southampton.gov.uk Tel: 023 8083 3929
Background Material Available	Townhill Park Regeneration- scheme approval for phases 2 & 3, and update on phase 1.
Public Comments may be sent to	Sue Jones Manager Estate Regeneration Projects Housing Development and Renewal Ground Floor Civic Centre Southampton SO14 7LR



Title

Housing Revenue Account (HRA) Capital Programme Project Approval 2013/14 and 2014/15

Details

To consider the report of the Cabinet Member for Housing seeking approval in accordance with Financial Procedure Rules for expenditure on various housing projects. These projects will contribute to the Council's strategic housing objectives through improving the facilities of our estates, the wellbeing and satisfaction of our residents in areas where they live.

Schemes of work to be included:

In line with the current scooter/invalidity car policy the proposal is to provide storage/charging facilities at a number of supported housing residential blocks.

Remodelling of a structurally damaged supported housing block.

Refurbishment to communal areas including improved lighting, flooring and ceilings to residential blocks across the city.

To continue the existing programme of works of the Supported Housing Asset Plan

Installation of energy saving measures to various blocks across the city where Energy Companies Obligation (ECO) works are planned (utilising grant funding) with additional measures such as PV panels, LED lighting, ground /air source transfer pump installations.

To continue the existing programme of estate improvements across all wards of the city.

Decision Maker

Cabinet

Decision Expected

17 December 2013

Date Added to the Plan

**6 November 2013**

Main Consultees	People DMT, Cllr Payne, Tenant Resource Group
Consultation Method	Written, verbal via meetings with residents
Head of Service	Head of Housing
Author	Geoffrey Miller geoffrey.miller@southampton.gov.uk
Background Material Available	Cabinet/ Cabinet Member key decisions
Public Comments may be sent to	Geoff Miller

# **LEADER OF THE COUNCIL**



Title	Court Leet Presentments 2013
Details	To consider a report of the Head of Legal, HR and Democratic Services setting of Presentments accepted by Court Leet, the action taken to date and Identifying lead Cabinet Members and officers for future actions.
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Circulation of presentments
Head of Service	Head of Legal, HR and Democratic Services
Author	Judy Cordell  judy.cordell@southampton.gov.uk Tel: 023 8083 2766
Background Material Available	
Public Comments may be sent to	Judy Cordell - Senior Democratic Services Officer Email: judy.cordell@southampton.gov.uk

Title	Betting Shops, Pay Day Loan Premises and Fast Food Outlets
Details	To consider the report of the Head of Planning, Transport and Sustainability outlining a review of planning policies in order to minimize the harmful impact of these developments, in response to the Council's Motion on this issue.
Decision Maker	Cabinet
Decision Expected	17 December 2013
Date Added to the Plan	<b>6 November 2013</b>
Main Consultees	Other Council departments including Health, Democratic, Legal, Finance Service, Property Services, and Communities departments.
Consultation Method	Emails, briefings and telephone calls
Head of Service	Head of Planning Sustainability and Transport
Author	Chris Lyons Planning & Development Manager chris.lyons@southampton.gov.uk Tel: 023 8083 2044
Background Material Available	Report on Betting shops, Pay day loan premises and fast food outlets
Public Comments may be sent to	Chris Lyons

Title	Proposals to designate Bassett Neighbourhood Area and Bassett Neighbourhood Forum
Details	To consider the report of the Leader of the Council to seek approval for the designation of the Bassett Neighbourhood Area and Bassett Neighbourhood Forum following the formal public consultation process.
Decision Maker	Cabinet
Decision Expected	17 December 2013
Date Added to the Plan	<b>6 November 2013</b>
Main Consultees	Democratic Services, Legal, Finance, Communities, Property Services, Cllr Letts, Cllr Rayment
Consultation Method	Emails, briefings and telephone calls
Head of Service	Head of Planning Sustainability and Transport
Author	Chris Lyons Planning & Development Manager chris.lyons@southampton.gov.uk Tel: 023 8083 2044
Background Material Available	Proposals to designate Bassett Neighbourhood Area and Bassett Neighbourhood Forum
Public Comments may be sent to	Chris Lyons



# **RESOURCES PORTFOLIO**



Title	General Fund Revenue Budget 2014/15 to 2016/17
Details	To consider the report of the Head of Finance & IT (the Chief Financial Officer) setting out the General Fund Revenue Budget development for 2014/15 to 2016/17.
Decision Maker	Cabinet
Decision Expected	19 November 2013
Date Added to the Plan	4 September 2013
Main Consultees	Council Management Team and Cabinet Members
Consultation Method	E-mails, letters and meetings
Head of Service	Director Corporate Services

Author	Andy Lowe Chief Officer IT and Finance andrew.lowe@southampton.gov.uk Tel: 023 8083 2049
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#### Background Material Available

Public Comments may be sent to	Alison Chard , Deputy Head of Finance Email: Alison.Chard@southampton.gov.uk Tel: 023 8083 4897
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Title	*Strategic Services Partnership (SSP) Contract - Proposed Contract Extension
Details	To consider the report of the Leader of Council recommending a 5 year extension and setting out changes to the Capita Services Partnership Contract.
Decision Maker	Cabinet
Decision Expected	20 November 2013
Date Added to the Plan	9 October 2013
Main Consultees	Public, Members
Consultation Method	Meetings
Head of Service	Chief Financial Officer
Author	Mark Heath Director Corporate Services mark.heath@southampton.gov.uk Tel: 023 8083 2371
Background Material Available	Strategic Services Partnership (SSP) Contract - Proposed Contract Extension
Public Comments may be sent to	Paul Medland

Title	Ethical Procurement Policy
Details	To consider the report of Cabinet Member for Resources seeking approval to the Ethical Procurement Policy.
Decision Maker	Cabinet
Decision Expected	17 December 2013
Date Added to the Plan	9 October 2013
Main Consultees	Council Management Team
Consultation Method	e-mail and meetings
Head of Service	Director Corporate Services
Author	John Spiers  john.spiers@southampton.gov.uk Tel: 023 8083 4146
Background Material Available	Ethical Procurement Policy
Public Comments may be sent to	John Spiers, Senior Manager - Property, Procurement and Contract Management, email: john.spiers@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Decision date amended to the 17th December 2013 in order to enable consultation

Title	Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.  This Item is a standard Item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	17 December 2013
Date Added to the Plan	1 October 2012
Main Consultees	Relevant officers and Cabinet Members.
Consultation Method	Briefings, emails and meetings between relevant officers and Cabinet Members.
Head of Service	Andy Lowe Chief Officer IT and Finance
Author	Alison Chard Finance Manager Alison.Chard@southampton.gov.uk Tel: 023 8083 4897
Background Material Available	None listed
Public Comments may be sent to	Alison Chard - Deputy Head of Finance Tel: 023 8083 4897, Email: alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required